

**BOARD OF SELECTMEN MEETING
MINUTES OF MONDAY, JANUARY 28, 2008**

I. Call to Order/Roll Call

Chairman Brian Major called the meeting of the Board of Selectmen to order at 7:28 P.M. in the Selectmen's Conference Room at the Town Offices. Present were: Chairman Major, Selectmen Mary Lyman, Ted Teichert, Alex Vispoli and Gerald Stabile. Also present were Town Manager Reginald Stapczynski and Town Clerk, Randy Hanson.

II. Executive Session

Chairman Brian Major called the Board of Selectmen Meeting to order at 6:05 PM in the Board of Selectmen's Meeting Room in the Town Offices. Present were Chairman Major, Selectman Mary Lyman and Selectmen Alex Vispoli. On a motion by Mary Lyman and a second by Alex Vispoli, it was voted to go into an Executive Session to discuss collective bargaining strategy and to return to Open Session. Roll Call vote: M.Lyman - Yes, A.Vispoli - Yes, B. Major - Yes. Executive Session adjourned at 7:26 PM and the Board returned to Open Session.

III. Opening Ceremonies

Chairman Major asked for a Moment of Silence followed by the Pledge of Allegiance.

IV. Communications/Announcements/Liaison Reports

Town Manager Reginald Stapczynski announced the following:

- The Governor's Budget for FY09 is out.
- Andover's FY09 Budget will be presented at the next Board of Selectmen's meeting.
- The Mass School Building Association approved a feasibility study for Bancroft School and a new free standing warrant article will have to be submitted for the study.
- Andover Fire Department provided assistance at the Lawrence Fire last week and Lawrence will publicly thank the communities that responded at an event later this week.
- The Board has been invited to march in the Lawrence St. Patrick's Day Parade on Sunday, March 9th.
- Congratulations to the Andover's Public Health Nurses for the \$16,000 Grant they received for a Shingles Prevention Program for the Elderly.

Town Clerk Randy Hanson said they expect a large voter turnout for Super Tuesday on February 5th and all precincts will vote at the Andover High School Collins Field House. School will be in session and she advised residents to be mindful of before and after school traffic. Absentee ballots will be available until noontime on Monday, February 4th. The last day to submit nomination papers for the Town election on March 25th is Tuesday, February 5th.

Communications/Announcements/Liaison Reports (cont'd)

Selectman Stabile recognized Chief Pattullo, Mary Wesson and those that volunteer their time to help with Horizons for Youth for students in grade K-8. He also said the Citizens Survey Sub-Committee will meet with representatives from Merrimack College on Monday, February 4th at 7:30 A.M.

Selectmen Teichert said the School Building Task Force would meet on January 29th in the School Committee Room at 6:00 P.M.

Selectman Vispoli said the Tri-Town Meeting was held on January 17th and information on the environmental note process can be found on the town website. Selectman Vispoli also recognized Town Clerk Randy Hanson and the North Andover Town Clerk's Office for organizing an informational session for those interested in running for public office.

V. Citizens Petitions and Presentations - None

VI. Public Hearing

A. National Grid and Verizon New England, Inc.

Selectman Lyman made a motion to approve the request of National Grid and Verizon New England, Inc. to locate poles, wires and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way at South Main Street at nos. 442 & 444 (approximate location shown on Plan #3662624, dated 11/8/07). The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

VII. Regular Business of the Board

A. Proposal to Increase Meter Rates

Police Chief Brian J. Pattullo said Andover presented a proposal to increase the parking meter rates in the parking lots on Main Street, Old Town Hall, Park Street Village, from .25 cents to .50 cents per hour. The adjustment could provide an increase in revenue of approximately \$138,000. Comparisons with other communities have been conducted and Andover is within the range of other community meter rates. The Chief also said Andover has not increased meter rates in ten years. The Selectmen are concerned about the affect this could have on the downtown business area and they requested the merchants be made aware of this change and an implementation plan be submitted to the Selectmen.

Selectman Teichert motioned to approve the request to raise the parking meter rates by .50 cents as presented by Chief Pattullo. The motion was seconded by Selectman Vispoli, voted 4-1 and approved. Selectman Lyman was opposed.

B. Request for Fee Increases- Fire Department

Fire Rescue Chief Michael B. Mansfield presented his request for fee increases for Tank Removals, Special Suppression Systems, Burning Permits, Plan Reviews, Fire Alarm Systems, Fire Sprinkler Systems, Re-inspections, Statutory Inspections, Copies of Records/Reports and Record Searches. An itemized list was distributed.

Selectman Teichert motioned to approve the request to for fee increases as presented by Fire Rescue Chief Michael Mansfield. The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

C. Board to discuss the presentations for FY-2009 Budget

Members discussed having our State Legislatures attend a sub-committee budget meeting and noted that at the recent MMA meeting, there was overwhelming support that revenue from the State Lottery be fully returned to the cities and towns. The Board discussed how they would like to see the Department Head's budgets presented. They would like the departments to streamline their presentations by using standardized formats showing an available funds budget first, then a level service (FY08) budget and finally their department wish list. Selectman Stabile will act as the liaison to the School Committee. The Town Manager said it is important to give Department Heads the opportunity to present their needs.

D. Memorial Hall Library Sculpture

Memorial Hall Library Director James Sutton and Library Board of Trustees Chair Karen Herman presented a proposal for placement of a sculpture of a white polar bear family to be placed in front of the Library. The sculpture will be a gifted to the Town.

Selectman Lyman moved to gratefully accept as a gift pending contingent upon approval of the Design Review Board the polar bear sculpture to be placed at the Memorial Hall Library. The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

E. Finalization of February and March meeting schedules

The Board distributed and discussed the list of meeting dates for the months of February and March. No action taken.

VIII. Approval of Consent Agenda Items

A. Appointments and Re-appointments

Selectman Vispoli motioned to approve following appointments recommended by the Town Manager. The motion was seconded by Selectman Lyman, voted 5-0 and approved.

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>COMMUNITY SERVICES</u>			
Nicholas R. Pugliese	Ski Monitor – PT	C2A	12/31/07
<u>TOWN CLERK'S OFFICE</u>			
James R. Sellers	Pollworker – PT	\$8.00/hr.	1/29/08
Helen M. Sellers	Pollworker – PT	\$8.00/hr.	1/29/08

B. Bike Race

Selectman Teichert voted to approve the request of S. Thayer Zaeder, Cycling Coach at Philips Academy, to conduct a cycling race through the street of Andover on Saturday, April 19, 2008 beginning at 1:00 P.M. at Philips Academy. The motion was seconded by Selectman Stabile, voted 5-0 and approved.

C. Common Victualler License

Selectman Lyman motioned to approve the request of Michelle Gaudreau, Whole Foods Market, 125 Cambridge Park Drive, Cambridge, who is applying for a Common Victualler license for use at Whole Foods Market, 40 Railroad Street, Andover. The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

D. Live Entertainment License

Selectman Stabile motioned to approve the request by Sally Fabian, Team Fabian, Inc., d/b/a Serene, 12 Main Street, Andover, for a Live Entertainment weekday and special hours (Sunday) license for use at 12 Main Street, Andover. The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

IX. Approval of Minutes of Previous Meetings

A motion was made by Selectman Teichert to approve the Minutes of the Regular Meeting of January 7, 2008. The motion was seconded by Selectman Stabile, voted 5-0 and approved.

A motion was made by Selectman Vispoli to approve and release the Executive Session Minutes of May 8, 2006. The motion was seconded by Selectman Lyman, voted 3-0-2 and approved.

A motion was made by Selectman Vispoli to approve and release the Executive Session Minutes of June 5, 2006. The motion was seconded by Selectman Lyman, voted 3-0-2 and approved.

A motion was made by Selectman Vispoli to approve and release the Executive Session Minutes of June 19, 2006. The motion was seconded by Selectman Lyman, voted 3-0-2 and approved.

A motion was made by Selectman Vispoli to approve and release the Executive Session Minutes of August 21, 2006. The motion was seconded by Selectman Lyman, voted 3-0-2 and approved.

A motion was made by Selectman Vispoli to approve but not to release the Executive Session Minutes of June 25, 2007. The motion was seconded by Selectman Lyman, voted 3-0-3 and approved.

A motion was made by Selectman Vispoli to approve but not to release the Executive Session Minutes of July 24, 2006. The motion was seconded by Selectman Lyman, voted 4-0-1 and approved.

X. Adjournment

A motion was made by Selectman Teichert and seconded by Selectman Lyman to adjourn the Regular Meeting of the Board of Selectmen. The vote was 5-0 to approve. The meeting adjourned at 9:28 P.M.

Respectfully submitted,

Dee DeLorenzo, Recording Secretary

